**Fred Moore High School Transcript Request Form**

*Download or Print to Complete*

**Former students must provide photo ID and $2.00 fee per transcript prior to processing**. We **do not** accept credit/debit cards, or online payments.

\*\*\****Payment as cash, check, or money order only by mail or in-person in the front office****\*\*\**

**By mail or in person:**

Fred Moore High School

ATTN: Registrar

815 Cross Timber St.

Denton, TX 76205

**Allow 3 business days for processing**. *AP, SAT & ACT scores must be sent directly from the testing organization.*

**Please Type or Print:**

|  |  |  |
| --- | --- | --- |
| **Former Student Phone:**  | **Date of Birth:**  | **# Transcripts Requesting***:* |
| **Last Name while attending Fred Moore**:  | **First Name:** | **Middle Initial:** |
| **Graduation Year:** |  **or Last Year of Attendance:** |  |

***Choose an option:***

[ ]  [ ]**Hold for pick up at the FMHS Office**

[ ]  [ ]**USPS Standard Mail -** provide address below - *$2 fee per transcript required prior to mailing*

***We DO NOT email transcripts*** *unless sent directly to the college/university*

Complete if different than listed above:

|  |  |  |
| --- | --- | --- |
| **Name of Recipient, College/University/Other:** |  | **Attn:** |
|  | **Address**:  |
| **City:** | **State:**  | **ZIP:** | OFFICE USE:Paid: \_\_\_\_\_\_\_\_\_ID: DL/Other\_\_\_\_\_\_\_\_\_\_\_\_\_Initial: \_\_\_\_\_\_\_\_\_ |

**College/University Email Address**: { }

Former Student’s Signature: Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OTHER:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Records:

Access to the education records of a student who is or has been in attendance at a school in the district shall be granted to the parent of the student who is a minor or who is a dependent for tax purposes. Whenever a student has attained 18 years of age or is attending an institution of postsecondary education, the rights accorded to, and consent required of, parents transfer from the parents to the students.